



# Rancho La Paloma Ministry Center

*Building Community*  *Changing Lives*

## Reservation Policies

1. Reservations are secured by paying a deposit equal to 50% of the lodging fees. If deposit is not received within 14 days of the reservation being issued, the reservation is null and void.
2. The balance of your reservation for meals and lodging is due no later than **30 days prior** to the arrival of your group at the Ranch. A \$300 late payment fee will be assessed if paid after that date.
3. Payment for additional expenses, such as the cost of a home you are building, are due **60 days prior** to your group's arrival at the Ranch. A \$500 late payment fee will be assessed if paid after that date.
4. Our costs, and your savings, are based on various discounts we receive for the prepayment of both services and supplies, as well as minimizing our cost for international wire transfers to Mexico. The late payment fees cover these additional expenses.
5. Reservations are per dorm floor only. This means that regardless of group size, the lodging cost per group is the same, up to the bed capacity of the floor or dorm you reserve. A limited number of "overflow" spots (at a fixed cost per person) can be accommodated in the lower floor of the Main Bunk House, on a space available basis only.
6. **CANCELLATIONS:**
  - a. Up to 12 months prior to arrival: You will receive a full refund of your deposit.
  - b. Up to 6 months prior to arrival: Your deposit will carry forward towards a future trip to be taken the same calendar year as the original trip.
  - c. Cancelling within 6 months: It is up to the discretion of the reservations manager whether your deposit is forfeit, or can be carried forward towards a future trip to be taken the same calendar year as the original trip.

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### Administrative Offices

9008 Linden Ave. N.  
Seattle, WA 98103

### Tecate Ministry Center

Prolongación Cuchuma #1528  
Tecate, B.C. México

### Corporate Offices

2280 University Drive, #101  
Newport Beach, CA 92660

- 7. CHANGES:** We try to be as flexible as possible to accommodate your change requests. Your reservation effectively “locks out” other teams from considering using the Ranch. Therefore, we have adopted the following rules in an effort to be equitable to everyone:
- a. Up to 6 months prior to arrival, you may reduce the number of people for lodging, and/or the number of meals on your reservation by no more than 50%.
  - b. Up to 3 months prior to arrival, you may reduce the number of meals only on your reservation by no more than 20%.
  - c. Up to 1 months prior to arrival, you may reduce the number of meals only on your reservation by no more than 10%.
  - d. It is up to the discretion of the Ranch reservations manager if any changes can be made within 30 days of the start of your trip.
  - e. A \$200 fee will be assessed for reservation changes requested within 14 days of arrival.
- 8.** Minimum overnight stay is 2 nights. Minimum group size for meals is 12 people. Groups desiring a one night stay will be charged an extra 50% day use fee for ranch use the next day.
- 9.** We require that all your breakfasts be purchased from the Ranch. You may optionally skip purchasing ONE dinner meal and ONE lunch take away sandwich meal. All other meals are to be purchased from the Ranch during your stay with us.
- 10.** Our standard damage and cleaning deposit is \$500.00. This deposit will be refunded upon a positive inspection report from the resident manager. Costs of repairing and/or replacing damages will include the cost of labour, materials, import duties as well as loss of use.
- 11.** Exclusive use of the Ranch means that we will not offer the Ranch to any other group during your stay. This option is for groups that rent the Family, Bodega and Main Bunk House.

If you have any concerns or questions about any of these policies, please contact us. We are here to serve you, and are delighted that you are partnering with us in serving our Lord in Mexico.

In His Service,  
Rancho La Paloma Ministry Center Staff

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